

THE WASHINGTON TOWNSHIP BOARD OF TRUSTEES

March 9, 2026

The Washington Township Board of Trustees met this date in regular session for the purpose of transacting business of the Township. Mr. Stevenson called the meeting to order 6:00PM, the pledge was recited, and roll call was taken: Mr. Stevenson, yes; Mr. Parsons, yes; Mr. Smith, absent. Also present were: Brody McDaniel and Justin Doup

Mr. Parsons moved to waive the reading of and approve the minutes for the meeting 2/23/26. Seconded by Mr. Stevenson. Vote: Mr. Parsons, yes; Mr. Stevenson, yes; Mr. Smith, absent. Motion carries.

Mr. Parsons moved to approve expenditures over \$3000, warrant #7926 for \$7300.03 to Cargill and #18-2026 for \$3632.05 to OPERS. Seconded by Mr. Stevenson. Vote: Mr. Parsons, yes; Mr. Stevenson, yes; Mr. Smith, absent. Motion carries.

The following bills were examined by the Board:

WASHINGTON TOWNSHIP, LICKING COUNTY						3/9/2026 1:57:28 PM	
Payment Listing						UANv2026.1	
3/1/2026 to 3/9/2026							
Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
15-2026	03/02/2026	03/02/2026	EW	OHIO SCHOOL TAX	\$133.22	O	
16-2026	03/02/2026	03/02/2026	EW	TREASURER OF STATE OF OHIO	\$500.44	O	
17-2026	03/02/2026	03/02/2026	EW	EFTPS	\$2,871.60	O	
18-2026	03/02/2026	03/02/2026	EW	Ohio Public Employees Retirement System	\$3,632.05	O	
19-2026	03/09/2026	03/09/2026	CH	Ohio Auditor of State	\$71.40	O	
20-2026	03/09/2026	03/09/2026	CH	PARK NATIONAL BANK	\$1,182.32	V	
20-2026	03/09/2026	03/09/2026	CH	PARK NATIONAL BANK	-\$1,182.32	V	
21-2026	03/09/2026	03/09/2026	CH	PNB VISA	\$1,182.32	O	
7920	03/09/2026	03/09/2026	AW	Keystone Cooperative	\$2,756.83	O	
7921	03/09/2026	03/09/2026	AW	JUSTIN A, DOUP	\$45.00	O	
7922	03/09/2026	03/09/2026	AW	BRANDEN L. MCDANIEL	\$45.00	O	
7923	03/09/2026	03/09/2026	AW	SEDGWICK	\$350.00	O	
7924	03/09/2026	03/09/2026	AW	DEXTER COMPANY	\$2,633.14	O	
7925	03/09/2026	03/09/2026	AW	SMALL'S SAND & GRAVEL INC.	\$170.50	O	
7926	03/09/2026	03/09/2026	AW	CARGILL INC.	\$7,300.03	O	
7927	03/09/2026	03/09/2026	AW	Minuteman Press	\$7.95	O	
7928	03/09/2026	03/09/2026	AW	Rex Stevenson	\$50.00	O	
7929	03/09/2026	03/09/2026	PR	Justin A Doup	\$388.93	O	
7930	03/09/2026	03/09/2026	PR	Branden L McDaniel	\$1,068.01	O	
7931	03/09/2026	03/09/2026	PR	Brody McDaniel	\$1,022.06	O	
7932	03/09/2026	03/09/2026	PR	Sam Parsons	\$785.10	O	
7933	03/09/2026	03/09/2026	PR	Abby Shipley	\$1,537.98	O	
7934	03/09/2026	03/09/2026	PR	Nelson Smith	\$0.00	O	
7935	03/09/2026	03/09/2026	PR	Rex Stevenson	\$721.10	O	
Total Payments:					\$27,272.66		

Mr. Parsons moved that the preceding bills be allowed as lawful obligations of the Township and the Fiscal Officer be directed to issue warrants of the Township in payment of the same. Mr. Stevenson seconded. Vote: Mr. Parsons, yes; Mr. Stevenson, yes; Mr. Smith, absent. Motion carries. I certify that there are sufficient funds in the depository and checks have been issued in payment of the same.

Abby Shipley, Fiscal Officer

Bank Statement

Mr. Parsons moved to accept the bank statement and its related reports. Seconded by Mr. Stevenson. Vote: Mr. Parsons, yes; Mr. Stevenson, yes; Mr. Smith, absent. Motion carries.

Credit Card Compliance Officer Report:

Tabled to the 3/23/26 meeting as the credit card compliance officer was absent.

Public Concerns and Comments:

Employee & Appointee Report & Instruction:

1. Mr. Doup:
 - a. H-2026-01- 7023 Ginger Hill Road- Approved- House addition
 - b. H-2026-02- 9134 Mount Vernon Road- Pending Septic Permit Number- Office space

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March 9, 2026 (cont'd)

Employee & Appointee Report & Instruction (cont'd):

2. Mrs. Shipley
 - c. Insurance special property section is still not correct, sent changes on Friday
 - d. Positive Pay has been set up with Peoples, I now approve every payment that is made for added account security
 - e. Need to discuss ACH for paychecks – not required as I originally thought
 - f. Cybersecurity call with Dayta Network Services was had last week, he is working on a proposal of what he does for other townships, estimated cost around \$1300 but likely less
 - g. Zoning Inspector Bond was received and needs to be completed
3. Mr. McDaniel
 - a. The old backhoe has been cleaned and is ready for sale
 - b. Cleaned up tree on Stout Road
 - c. Bane Welker Rd ditch was cleaned out
 - d. Patched holes on Stout/Hull
 - e. Removed the furniture dumped on Weaver Rd
 - f. Sorted and inventoried sign grant signs received

Zoning Resolution Update:

1. Zoning Resolution has been sent to the Licking County Recorder and Licking County Planning Commission; the document will be sent to Minuteman Press for book printing this week

Road and Equipment Concerns:

n/a

County Line Fire District Report:

Nothing new to report.

Old Business:

1. A brief discussion was held regarding the status of Utica Road, no updates have been received
2. The building remodel was discussed and it was decided to table the project for now and revisit later in the year.
3. There was a delivery of approximately 69 road signs on February 26. Earlier, ten posts, 1000 bolts, 1000 washers, and 1000 nuts were delivered. This should complete the order from the ODOT sign grant.
4. The Township received approximately 100 tons of salt on February 26. There are 15 additional tons which must be ordered, about 50 tons available, and 85 tons (maximum) permissible.
5. Two backhoe buckets were ordered on February 24

New Business:

1. 13 tires were dumped in the Township over the weekend of which the Road Crew has collected.
2. Discussion was held on how to improve the Cooksey Rd and Blacksnake intersection.

Public Concerns and Comments:

Mr. Stevenson moved to adjourn. Seconded by Mr. Parsons. Vote: Mr. Stevenson, yes; Mr. Parsons, yes; Mr. Smith, absent. Motion carried.

Rex J. Stevenson, President

Sam Parsons, Vice President

Nelson Smith, Board Member

Abby Shipley, Fiscal Officer